Dear Sir/Madam,

 Greetings of the day from the Embassy of India, Vientiane.

The Embassy is in the process of updating its database with the updated details of Indians/PIOs/OCIs in Lao PDR. The updated details will increase Embassy’s outreach in delivering the consular and other services expeditiously and timely circulation of various important advisory/ information/ invitations/ circulars, etc. and to serve you better.

The Embassy will be thankful if you could spare a few moments from your busy schedule and send the requisite information in the following format at your earliest convenience for updating the database.

|  |  |  |
| --- | --- | --- |
| Sr. No.  | Information Requested | Details |
|  | Name |  |
|  | Date of Birth |  |
|  | Nationality |  |
|  | Passport/ PIO Card/ OCI Card Number: |  |
|  | Contact No. in Lao PDR |  |
|  | Contact Email ID(s) |  |
|  | Address in Lao PDR |  |
|  | Profession in Lao PDR |  |
|  | Details of Employer |  |
|  | Contact No. in India |  |
|  | Address in India |  |
|  | Emergency contact person(s) name and contact No(s), Email ID(in case Embassy is required to contact on your behalf) |  |
|  | Any other information |  |

 The details provided shall be kept restricted with utmost privacy and will be used only for official purpose. The above information may be sent at **emb.vientianne@mea.gov.in**

 **Kindly share the proforma with your known/ other persons of Indian origin/PIOs/OCIs in Lao PDR to provide the above details for updating database.**

 With best regards,

Yours,

Embassy of India

Vientiane, Lao PDR

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Facebook: @India.in.Laos